

## How to see the remaining quantities to be delivered to the customer?

When viewing partially delivered orders, customers may want to see the remaining quantities in backorder, those awaiting delivery. Depending on the marketing document currently viewed, the quantity columns hold different information.

In a Sales Order document for example, the relevant columns are:

- Quantity
- Open Qty
- Delivered Qty

When creating the document, the value in the 'Open Qty' column will always equal the one in the 'Quantity' column. The 'Open Qty' pertains to the unprocessed units, those not yet covered by target documents. The value in the 'Open Qty' column will be reduced as Delivery and/or A/R Invoices are created based on the Sales Order.

The screenshot shows the SAP Sales Order interface. At the top, the document is titled 'Sales Order'. Below this, there are fields for Customer (C1000), Name (Funsports UK), Contact Person (David Moore), and Local Currency. To the right, there are fields for No. (207), Primary (Primary), Status (Open), Posting Date (17.02.09), Delivery Date (17.02.09), and Document Date (17.02.09).

The main part of the screen is a table with columns: #, Item No., Item Description, Quantity, Open Qty, Delivered Qty, Unit Price, and D. The table contains three rows of items:

#	Item No.	Item Description	Quantity	Open Qty	Delivered Qty	Unit Price	D.
1	A1002	Cap 2	10	10		GBP 5.000000	
2	A1004	Dumbbells 2	10	10		GBP 5.000000	
3	A1001	Cap 1	10	10		GBP 5.000000	

Below the table, there are fields for Sales Employee (Andy Step), Owner, and Remarks. To the right, there is a summary section with fields for Total Before Discount (GBP 150.00), Discount (%), Freight, Rounding (checkbox), Tax, and Total (GBP 150.00). At the bottom, there are buttons for OK, Cancel, Copy From, and Copy To.

For a Delivery document, the relevant columns are:

- Quantity
- Qty to Ship
- Ordered Qty

The value in the 'Qty to Ship' column gets updated when entering a value in the 'Quantity' field. The 'Qty to Ship' column gets updated with the difference between the initial ordered quantity and the actual quantity in the Delivery document.

Thus, when a partial delivery for Sales Order 207 shown above is posted for 4 units each, the 'Qty to Ship' is updated to 6 units each, representing the quantity in backorder. The 'Qty to Ship' column can be made visible in the Delivery template/layout to enable the customer to see the items in backorder.

**Delivery**

Customer: C1000  
 Name: Funsports UK  
 Contact Person: David Moore  
 Customer Ref. No.:  
 Local Currency:

No. Primary: 188  
 Status: Open  
 Posting Date: 17.02.09  
 Delivery Date: 17.02.09  
 Document Date: 17.02.09

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#	Item No.	Item Description	Quantity	Qty to Ship	Ordered Qty	Unit Price
1	A.1002	Cap 2	4	6	10	GBP 5.000000
2	A.1004	Dumbbells 2	4	6	10	GBP 5.000000
3	A.1001	Cap 1	4	6	10	GBP 5.000000

Sales Employee: Andy Step  
 Owner:  
 Remarks: Based on Sales Orders 207.

Total Before Discount: GBP 60.00  
 Discount: %  
 Freight:   
 Rounding  
 Tax:  
 Total: GBP 60.00

OK Cancel Copy From Copy To

Sales Order 207's 'Open Qty' column is also updated.

**Sales Order**

Customer: C1000  
 Name: Funsports UK  
 Contact Person: David Moore  
 Customer Ref. No.:  
 Local Currency:

No. Primary: 207  
 Status: Open  
 Posting Date: 17.02.09  
 Delivery Date: 17.02.09  
 Document Date: 17.02.09

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#	Item No.	Item Description	Quantity	Open Qty	Delivered Qty	Unit Price	D.
1	A1002	Cap 2	10	6	4	GBP 5.000000	
2	A1004	Dumbbells 2	10	6	4	GBP 5.000000	
3	A1001	Cap 1	10	6	4	GBP 5.000000	
4							

Sales Employee: Andy Step  
 Owner:  
 Remarks:

Total Before Discount: GBP 150.00  
 Discount: %  
 Freight:  
 Rounding  
 Tax:  
 Total: GBP 150.00

OK Cancel Copy From Copy To

To view the summary of backorders, access Sales/AR -> Sales Reports -> Back Order.

**Backorder Report**

Date: From To  
 Customers: From C1000 To C1000  
 Items: All  
 Warehouses: 01

#	Item No.	Description	Doc. No.	Customer Code	Delivery ...	Whse	Ordered	Delivered	Back Order
1	A1001	Cap 1	207	C1000	17.02.09	01	10	4	6
2	A1002	Cap 2	207	C1000	17.02.09	01	10	4	6
3	A1004	Dumbbells 2	207	C1000	17.02.09	01	10	4	6

OK

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