

## Is It Possible to Create a Payment on Account From the Payment Wizard?

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Payment Wizard

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Payment Wizard

The main purpose of the *Payment Wizard* is to automatically create incoming and outgoing payments based on the open amounts in sales, purchasing invoices and un-reconciled journal entries (JE), where a supplier or customer is named directly on row level of the JE.

While the *Payment Wizard* includes non-reconciled payments on account in its recommendation report, it is not possible to create incoming or outgoing payment on accounts from the *Payment Wizard*. This is only possible through the manual incoming or outgoing payment.

In the following example, the customer C\_RB is set to use the *payment wizard*. In its *Business Partner Master Data – Payment System* tab, the payment method Incoming BT is defined as default and its checkbox is selected.

The screenshot shows the 'Business Partner Master Data' window for customer C\_RB. The 'Payment System' tab is active. The 'House Bank' section is highlighted with a red box, showing the following details:

House Bank	
Country	United Kingdom
Bank	Barclays Bank(House Bank 1)
Account	12345678
Branch	201030

The 'Payment Methods' table is also highlighted with a red box around the 'Incoming BT' method, which is selected as the default:

#	Code	Description
1	1houseBK_in	
2	AIncoming	AIncoming
3	Incoming BT	Incoming Bank Transfer Barcla
4	Incoming BT2	Incoming Bank Transfer HSBC

Buttons at the bottom include 'Clear Default', 'Set As Default', 'OK', 'Cancel', 'Related Service Calls', 'Activity', and 'Related Activities'.

It also has a *House Bank* defined which matches the *House Bank* of the payment method.

Payment Methods - Setup

Payment Method Code: Incoming BT    Key Code: |

Description: Incoming Bank Transfer Barclay

**Payment Type**  
 Outgoing  
 Incoming

**Payment Means**  
 Cheque  
 Bank Transfer

**House Bank**

Country	United Kingdom
Bank	Barclays Bank(House Bar
Account	12345678
Branch	201030
Control Internal ID	

Transaction Type: |

File Format: SAPBPUKIB\_BAI

Post to G/L Interim Account  
 Check Address  
 Check Bank Details  
 Check Collection Authorisation  
 Foreign Payment Block  
 Foreign Bank Block  
 Currency Selection  
 Post Office Bank  
 Debit Note

Update    Cancel

The customer C\_RB has:

- An open invoice with a *Balance Due* of GBP 152.75 and an *Applied Amount* of GBP 0.00, document number 226.
- An un-reconciled *Payment on Account* of GBP 100.00, document number 127.
- A manual JE created for C\_RB, transaction number 1659.

Account Balance - C\_RB, Regans bakery

BP Code: C\_RB, Regans bakery

Posting Date from: 01.01.2009

Display: 50 Last Transactions

Display Unreconciled Trans. Only

#	Due Date	Origin	Origin No.	Details	C/D (LC)	Balance Due (LC)	Debit (LC)	Credit (LC)
1		OB				GBP 0.00		
2	18.06.2009	IN	226	AR Invoice - C_RB	GBP	152.75	152.75	
3	19.05.2009	RC	127	Incoming Payments - C_RB	GBP	(100.00)	(100.00)	100.00
4	19.05.2009	JE	1659		GBP	25.00	25.00	
						GBP 77.75		

Buttons: OK, Ageing Report, Internal Reconciliation, View by Control Account

Journal Entry

Series: Primary, Number: 1659, Posting Date: 19.05.2009, Due Date: 19.05.2009, Doc. Date: 19.05.2009

Origin: JE, Origin No.: 1659, Trans. No.: 1659

Fixed Exchange Rate  Reverse  Adj. Trans. (Period 13)  EU Report  Automatic VAT

G/L Acct/BP Code: C\_RB, G/L Acct/BP Name: Regans bakery, Ref. 1: , Ref. 2: , Ref. 3: , Offset Account: 203060

Debit (FC)	Credit (FC)	Debit	Credit	Debit (SC)	Credit (SC)
		GBP 25.00		GBP 25.00	

Posting Date: 19.05.2009, Due Date: 19.05.2009, Doc. Date: 19.05.2009

#	G/L Acct/BP ...	G/L Acct/BP Name	Debit	Credit
1	C_RB	Regans bakery	GBP 25.00	
2	203060	Trade Debtors - credit balances		GBP 25.00
			GBP 25.00	GBP 25.00

Buttons: OK, Cancel, Display in FC, Display in SC, Cancel Template

When the *Payment Wizard* is run for the payment method *Incoming BT*, all three of these transactions will appear in the payment wizard's *Recommendation Report*.

Payment Wizard

### Recommendation Report

Select the checkbox for those business partners to whom payments will be generated. Choosing a document selects both the document and the payment. The Non-Included Trans. displays rows for which a payment cannot be generated.

**1657 = The transaction Number of the JE connected to Payment on Account type Incoming Payment, document number 127.**

#	Pmt No.	BP Code	Doc. No.	Document Type	Total	Balance Due	Pmt Amount	Payment Method	Payment Currency	No. of Cheq...
1	<input checked="" type="checkbox"/>	1	C_RB				GBP 77.75	Incoming BT	British Pound	1
2	<input checked="" type="checkbox"/>		1657	RC	GBP -100.00	GBP -100.00				
3	<input checked="" type="checkbox"/>		1659	JE	GBP 25.00	GBP 25.00				
4	<input checked="" type="checkbox"/>		226	IN	GBP 152.75	GBP 152.75				

Non-Included Trans. Expand All Collapse All

Incoming GBP 77.75  
Outgoing  
Total GBP 77.75

Step 6 of 9 Cancel < Back Next >

Because the *Payment Wizard* displays the un-reconciled *Payment on Account*, its balance can be offset against other open documents.

It is not possible at this stage to make a payment which is not based on a document. Payments made by the *Payment Wizard* can only be based on open invoices or JEs where the customer or supplier code is defined or via existing un-reconciled *Payments on Account* type incoming payments. Likewise, the *Total* in the *Recommendation Report* must be greater than 0; otherwise, the payment wizard cannot be executed.

In the above example, all three documents are selected and the *Total* is GBP 77.75. When only *the Payment on Account* and the JE are selected, as is the case in the following example, the total is GBP -75.00.

Payment Wizard

### Recommendation Report

Select the checkbox for those business partners to whom payments will be generated. Choosing a document selects both the document and the payment. The Non-Included Trans. displays rows for which a payment cannot be generated.

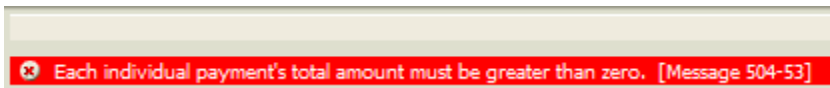
#	Pmt No.	BP Code	Doc. No.	Document Type	Total	Balance Due	Pmt Amount	Payment Method	Payment Currency	No. of Cheq...
1	<input checked="" type="checkbox"/>	1	C_RB				GBP -75.00	Incoming BT	British Pound	1
2	<input checked="" type="checkbox"/>		1657	RC	GBP -100.00	GBP -100.00				
3	<input checked="" type="checkbox"/>		1659	JE	GBP 25.00	GBP 25.00				
4	<input type="checkbox"/>		226	IN	GBP 152.75	GBP 152.75				

Non-Included Trans. Expand All Collapse All

Incoming GBP -75.00  
Outgoing  
Total GBP -75.00

Step 6 of 9 Cancel < Back Next >

When the *Next* button is pressed the system message 'Each individual payment's total amount must be greater than zero. [Message 504-53]' is displayed.



The only way to proceed to Step 7 of 9 is to ensure that the *Total* is greater than 0. In this case, the only way to proceed is to ensure Invoice no. 226 is also selected, giving a total of GBP 77.75, as can be seen in the following example.

Payment Wizard

### Recommendation Report

Select the checkbox for those business partners to whom you want to make a payment.  
Choosing a document selects both the document and the business partner.  
Trans. displays rows for which a payment cannot be made.

**1657 = The transaction Number of the JE connected to Payment on Account type Incoming Payment, document number 127.**

#	Pmt No.	BP Code	Doc. No.	Document Type	Total	Balance Due	Pmt Amount	Payment Method	Payment Currency	No. of Cheq...
1	<input checked="" type="checkbox"/>	1	C_RB				GBP 77.75	Incoming BT	British Pound	1
2	<input checked="" type="checkbox"/>		1657	RC	GBP -100.00	GBP -100.00				
3	<input checked="" type="checkbox"/>		1659	JE	GBP 25.00	GBP 25.00				
4	<input checked="" type="checkbox"/>		226	IN	GBP 152.75	GBP 152.75				

Non-Included Trans.

Expand All Collapse All

Incoming: GBP 77.75  
Outgoing:   
Total: **GBP 77.75**

Step 6 of 9

Cancel < Back Next >

## Related Contents

- EoP Newsletter [Wiki link](#)
- [Online Help](#): Payment Wizard
- [Business One to Go](#): Payment Wizard
- The link to the relevant catalogue page
- For more information, visit the [Business One homepage](#).

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