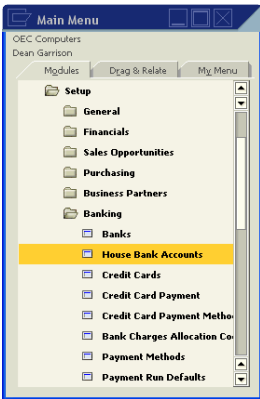




## Question: How Do I Unlock Checks for Printing?

1. Go To Administration | Setup | Banking | House Bank Accounts Screen



2. Scroll to the right and you will see a **Locked Checks Printing** Column

#	Bank Code	Country	Branch	Account No.	Control Key	Next Check No.	G/L Account	G/L Interim Account	Street	Block	City	Lock Checks Printing
1	BNY	US	Main	145-4267-6703		2	→ 11220000-01-001-01				New York	<input checked="" type="checkbox"/>
2	BOA	US	Main	100-3443-7867			→ 11200000-01-001-01				New York	<input type="checkbox"/>
3	CITI	US	Main	300-4562-7690			→ 11210000-01-001-01				New York	<input type="checkbox"/>
4	HSBC	US	Main	200-4554-6756			→ 11230000-01-001-01				New York	<input type="checkbox"/>
5												<input type="checkbox"/>

Uncheck the **Lock Checks Printing** box. You will now be able to print checks.