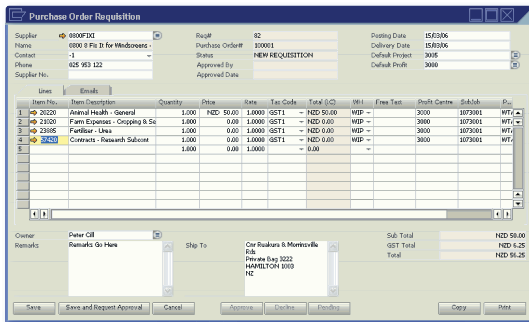






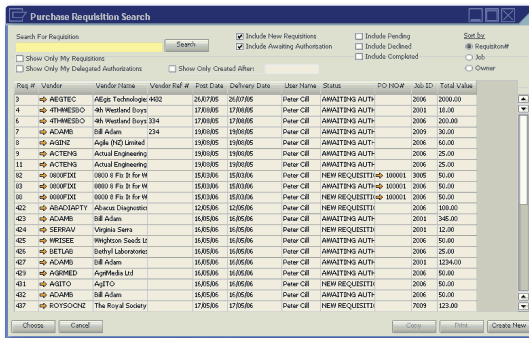
## Purchase Requisitions

Control your staff's purchasing activities by ensuring that all purchase orders entered are passed through a request process before being sent on to suppliers.



Purchase Requisition Entry

Purchase Requisitions will send all requests to and from the requestor's and authorizer's email inboxes reducing the amount of time required logging in to the requisition system to determine if requests remain outstanding.

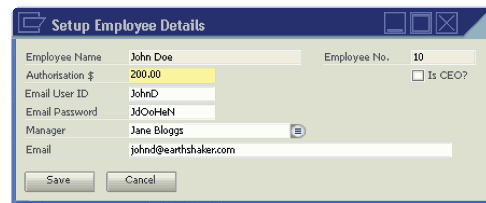


Purchase Requisition Enquiry

## Approval Procedures

Are project managers' or line managers' approval required before processing a purchase request through to order?

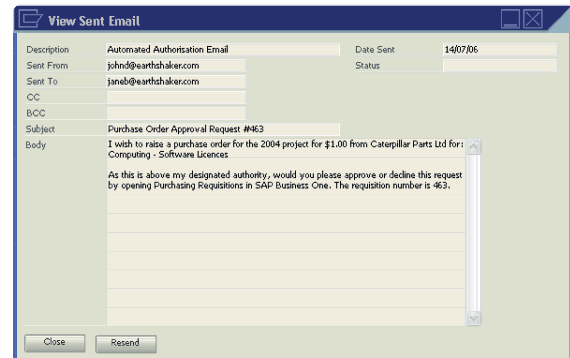
Configurable amount-controlled approval workflow can be customized to prevent purchase being created without prior approval from either an employee's manager, or where Job Costing for SAP Business One is installed, the job's project manager.



Employee Approval Level Configuration

## Built-in Email Sender

All purchase requests are sent to and from staff members using a built-in SMTP email sender.



Email Recording and Sending

- Quick to install
- Familiar user interface
- Packaged with Report Writer
- Developed in SAP Business One for SAP Business One

## Technical Requirements

- SAP Business One 2005A SP01
- Microsoft Windows XP Client
- Microsoft SQL Server Installations Only
- Microsoft .Net Framework 1.1